# Plaintiff Jackie Fisher's

Response in Opposition to Defendants'

# Motion for Summary Judgment

EXHIBIT
28

To: Mr. John Pemberton, UTMB-CMC Director of Human Resources

Re: Demotion Appeal

Date: July 3, 2006

Mr. Pemberton.

I am in receipt of your response to my demotion appeal dated 5-11-06 and my grievance # 06-04-002-G and # 06-04-003-G.

There continues to be evidence that I am subjected to different terms and conditions of employment than those enjoyed by similarly situated Caucasian Nurse Managers. The staff at the Wynne Unit has and continues to complain about Ms. Roddey (Caucasian), Cluster Nurse Manager (NM). Mr. Watson has personally met and interviewed some of the staff (Ms. Winfrey, PCA; Ms. Jenkins, PCA; Ms. Hagan, PCA; Ms. Alexander, LVN; Ms. Delegia, LVN; Ms. Archie, RN; Ms. Cooper, RN, etc). In comparison as the situation relates to, Mr. Watson did not request or solicit any of their complaints. Per one of the employee (Ms. Winfrey), Mr. Watson requested that she not contact him as he expected her to handle her complaints at the Unit level. The staff continues to complain that Ms. Roddey, NM is never available on the Unit, she does not communicate with them, her communication is inappropriate at times, she shows favoritism (Ms. Patterson and Ms. Hughes), and she is not supportive or helpful to her staff. Six out of her twelve employees at the Wynne Unit presented complaints directly to Mr. Watson about Ms. Roddey, NM. The majority of the complaints presented were by African American employees. These complaints of staff dissatisfaction have gone without concern from Mr. Watson and the Northern Division Management Team (Ms. Gotcher, DON and Ms. Melton, HR Director). In my introduction to the Wynne Unit's Head Warden and in front of a witness (Ms. Rodriquez, AA) his opinion validated the staff complaints. Ms. Roddey, NM has not been cited for ineffective communication with subordinate staff and requested for demotion,

While Mr. Watson has focused on alleged complaints from the Supplemental Agency Mr. Watson has shown no concern for what our TDCJ-ID Contractors think about the way business is conducted. There was a Cultural Diversity survey conducted at the Eastham, medical ratings were all negative. The Warden's concerns and a copy of the survey were shared with the Huntsville Sr. Cluster Practice Manager (Ms. Box) and the Sr. Cluster Nurse Manager (Mr. Watson). In comparison, Mr. Watson has not requested a demotion in regards to the negative comments related to the Caucasian Nurse Managers (Ms. Roddey and Ms. Adams).

In my demotion letter, Mr. Watson stated he had expressed his request to all Nurse Managers regarding the need for regular staff meetings. In comparison, at Wynne Unit review of records show that formal staff meetings were held in August 2005, February 2006 and June 2006. There was no formal meeting participation in September 2005, October 2005, November 2005, December 2005, January 2006, March 2006, April 2006 or May 2006. In comparison, Mr. Watson has made a difference in treatment. He did not mandate Ms. Roddey to have staff meetings nor was she cited for ineffective management/leadership and requested for demotion.

All Nurse Managers are accountable to ensure departmental policies are being enforced. Per policy, it is required that counts are verified, accurate and two signatures at every shift change validate the count records. According to the narcotic shift count and instrument inventory records there is a lack of accountability on the Nurse Manager's part (see attachment #1, attachment 2,

attachment #3, attachment #4). The nursing retention records at Wynne are a concern. Some of the problems in regards to the poor management of records are continuously cited on Ms. Roddey's Quarterly Pharmacist inspections, mostly recently May 9, 2006. (see attachment #5). The May 9, 2006, Quarterly Facility Pharmacy Audit Report revealed the following deficiencies- pill window personnel need a direct line of communication with medical staff to address concerns, meeting should be held with all pill window staff to address concerns, need EMR training, shift expectations (see attachment #5).

Ms. Roddey, NM has taken no action to correct or monitor the CID Nurse (Ms. Hughes) who is nine months behind. In comparison, Mr. Watson has not cited Ms. Roddey for not providing guidance or spending adequate time working with staff to resolve deficits.

I feel that my demotion is based on retaliation and discrimination, per UTMB Appeal Policy, # 3.10.2, I am requesting that my appeal and all attachments be forwarded within two working days to the level three officials, the Executive Vice President.

In addition, I'm requesting: 1) all written complaints against me to include those received by the Northern Division Management Team (Ms. Gotcher, DON and Ms. Melton, HR Director); 2) the alleged employee grievance filed against me on March 9, 2006; and 3) any alleged coaching or formal disciplinary against me.

### FISHER-000078



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# NOWZOTIC COUNT

MONTH: UNIT: JUNIAN Wynne AREA: Clinic

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| 5th           |   |              |                       |   |                        |                    |  |  |  |
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| 8th           |   |              |                       |   |                        |                    |  |  |  |
| 9th           |   |              |                       |   |                        |                    |  |  |  |
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| 12th          |   |              |                       |   |                        |                    |  |  |  |
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# CONTROLLED SUBSTANCE SHIFT COUNT RECORD

MONTH: Felowary 2006 UNIT: Wynne AREA: Pharmacy

| DATE                                   | 1 <sup>ST</sup> SHIFT           | SIGNATURES                      | 1 <sup>5T</sup> & 2 <sup>ND</sup> SE | HFT SIGNATURES        | 2 <sup>ND</sup> SHIFT            | SIGNATURES             |
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| 30th                                   |                                 |                                 |                                      |                       |                                  |                        |
| 31st                                   |                                 |                                 |                                      |                       |                                  |                        |

# STERILE INSTRUMENT INVENTORY RECORD

MONTH: April 2006 UNIT: Wynne AREA: Sterilizing Room

|          | T                                    |                         |  |  | AREA: Sterm  |                               |
|----------|--------------------------------------|-------------------------|--|--|--|-------------------------------|
| DATE     | I <sup>ST</sup> SHIF                 | T SIGNATURES            | 1 <sup>5T</sup> & 2 <sup>ND</sup> :            | SHIFT SIGNATURES   | 2 <sup>ND</sup> SHIFT  | SIGNATURES                    |
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FISHER-100130

# STERILE INSTRUMENT INVENTORY RECORD

MONTH: Mynne AREA: Sterilizing Room

| DATE          | 1 <sup>ST</sup> SHIFT SIGNATURES |                                      | 1 <sup>ST</sup> & 2 <sup>ND</sup> SHIF | T SIGNATURES                                      | 2 <sup>ND</sup> SHIFT SIGNATURES        |   |  |
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|               | (3:30 – 12:00)<br>(0400)         | Arriving<br>(3:30 – 12:00)<br>(0400) | Departing<br>(3:30 – 12:00)            | Arriving<br>(11:00 – 7:30 p)                      | Departing<br>(11:00 – 7:30 p)<br>(1630) | Departing<br>(11:00 – 7:30 p)<br>(1630) |  |
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| 16th          | Klan                             | •                                    | , , ,                                  | MAN   | 7WWW.tc                                 | m                                       |  |
| 17th          | Viles                            |                                      |  | <u> </u>  |   |   |  |
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| 21st          | MA                               | 200p                                 |  |   | m                                       | Decor                                   |  |
| <b>22</b> nd  |                                  | Volls                                | July                                   |   | M                                       |   |  |
| 23rd          |                                  | May                                  | MA                                     |   | Wan                                     |   |  |
| 24th          |                                  | 0                                    |  |   |   |   |  |
| 25th          |                                  |                                      |  |   |   |   |  |
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| 27th          | Why -                            | Mon                                  |  |   | munt                                    | man                                     |  |
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| 29th          |                                  |                                      |  | MA  | WAN VI                                  |   |  |
| 30th          |                                  |                                      |  | <del>, , , , , , , , , , , , , , , , , , , </del> | WY FV                                   | <del> </del>                            |  |
| 31st          |                                  |                                      |  | ,   |   |   |  |

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| AFFENDIA A.    | QUARTERLY FAC | ILITY PHARMACY AUDIT REPO | DRT    |
|----------------|---------------|---------------------------|--------|
| <u> </u>       |               |                           |        |
| CILITY AUDITED | Wyone Unit    | AUDIT DATE(S)             | 5-9.06 |

TONYS ARMSTEAD Phosen B DIRECTOR OF PHARMACY Dick M. Cason, M.S. R Ph FACILITY NURSE MANAGER/DIRECTOR OF NURSING TO:

Following is the report of the quarterly facility pharmacy audit report that was conducted on-site on the above date Please review the audit report and provide a written response regarding the actions that you will take to correct any areas of non-compliance or failure to meet minimum standards as documented in the report.

The written response must be completed and submitted to the Director of the UTMB CMC Department of Pharmacy in no later than 2 weeks (5/29/06). Copies are to be forwarded to the individuals named at the bottom of page 1.

**Eindings and Recommendations:** 

CC. All Sectors

Pacility nurse manager/director of nursing Director of Pharmacy

UTMB Sector Division Director of Nursing Services Division Medical Director Division Director of Operations District Director of Nursing District Medical Director District Manager

Texas Tech Sector Regional Medical Director Regional Administrator Director of Quality Improvement Chief, MHCPS, School of Pharmacy

| C  | RITERL   | 4   | COMPLIANT    | PROBLEM                                      | REPEAT      | NOT APPLICABLE                          | COMMENT |
|----|----------|---|--------------|--|-------------|---|---------|
| I. | DRU      | G STORAGE AND MEDICATION ADMINISTRATION AREAS   |              |  |             |   |         |
|    |          | eneral  |              |  |             |   |         |
|    | 1.       | Individual designated for control/operation of drug products and drug room? (75-15; 20-10)                      | <u>~</u>     | harriera e e e e e e e e e e e e e e e e e e |             | •                                       |         |
|    | 2.       | Posted and current security notice of personnel authorized entry into the drug room?(75-15;15-10;20-10) Date:   | <u>~</u>     |  |             |   |         |
|    | 3.       | Secure entry with minimum access?(75-15;20-10)  | <u> </u>     |  | _           |   |         |
|    | 4.       | Designated individual assigned key to drug room? Keys limited to the  | ~            |  |             | ~                                       |         |
|    |          | nurse-in-charge or licensed/permitted/certified designated agent? (20-10)                                       |              | ·  |             |   | •       |
|    | 5.       | Unit DEA and DPS permits current and conspicuously displayed? (20-10)   | <u></u>      |  | •           | <u>.</u>                                |         |
|    | 6.       |   | <u>.</u>     |  | <u></u> .   | <u> </u>                                |         |
|    |          | the CMC Formulary? (05-05)  |              | •  |             |   |         |
|    | 7.       | Metric/apothecary equivalents chart, poison center phone number posted? (75-15)                                 |              | <u> </u>                                     | <del></del> | *************************************** |         |
|    | 8.       | Posted one card policy notice in drug room?   |              | <u></u>                                      | ,           | <u>.</u> .                              |         |
|    | D D1     | 1.17  |              |  |             |   |         |
|    |          | Adapted proper conjugate and graphics properly associated and   | -            |  |             |   |         |
|    | 1.       | Adequate space, equipment and supplies properly organized and arranged? (75-15;15-10)                           | <u>•</u>     | — -  |             |   |         |
|    | 2.       | Proper lighting, ventilation and room temperature range (15°C/59°F - 30°C/86°F)? (75-15;15-10)                  | <u> </u>     | :  |             |   |         |
|    | 3.       | Area(s) clean and orderly? (75-15;15-10)  |              |  |             |   |         |
|    | 4.       | Sharps and needles not maintained in unit pill room(s)? (75-15)   |              |  | <u> </u>    | <del></del>                             |         |
|    | C. Inve  | onforz  |              | •  |             |   |         |
|    | 1.       | All medication inventories secured properly; systematically stored  | ./           |  |             |   | •       |
|    | <b>.</b> | for fast review?(15-10)   | <del>-</del> |  |             | <del></del> -                           |         |
|    | 2.       | External and internal preparations stored separately? (15-10)   | <b>.</b>     |  |             |   | _       |
|    | 3.       | Medication order dates current and medication stock not expired   | <u>~</u> .   |  |             |   |         |
|    |          | including prescription and unit stock items? (15-10;15-30)  |              |  |             |   |         |
|    | 4.       | Initials and entry date on all multi-dose vials and stock bottles?  | <u> </u>     |  |             |   |         |
|    |          | Reconstitution and expiration dates on all applicable medications? (30-10)                                      |              |  |             |   |         |
|    | 5.       | Containers with unauthorized, worn, missing, illegible, or expired  | <u> </u>     |  |             |   |         |
|    |          | labels are quarantined for return by a Pharmacist? (10-05;15-10;15-30;40-10)                                    |              |  | -           |   |         |
|    | б.       | Appropriate levels of stock medications are maintained in accordance with established guidelines? (15-10;15-30) | <u>~</u> _   | <u> </u>                                     |             |   |         |
|    | 7.       | No unauthorized Formulary or Non-formulary medications? (15-05;25-05)   |              |  | _           |   |         |
|    | 8.       | All medications labeled correctly?(40-10)   | ,            |  |             |   |         |
|    | 9.       | HIV exposure kits in date? Replace and return kits that have less   | <u>-</u>     |  |             | <del>/</del> -                          | ···.    |
|    |          | than 2 months dating. SEE LISTING OF UNITS, WHICH SERVE AS HIV HUB UNITS.                                       |              |  |             |   |         |

| C   | em | ERIA  | CONTESTAL   | COMMITTANIA FRANCISCO                   |                   | КЕРЕАТ        | NOT APPLICABLE | COMMENT      |
|-----|----|---|-------------|---|-------------------|---------------|----------------|--------------|
| П.  | T  | REATMENT AREAS  |             | *************************************** |                   |               |                | <del></del>  |
|     |    | External and internal preparations stored separately? (15-10)   | <u> </u>    | <u> </u>                                | · <del></del>     |               | _              |              |
|     | B  |   | 200         |   |                   |               | _              |              |
|     | D  | ,   |             |   |                   |               |                |              |
|     | E. |   |             | ·                                       |                   | _             | _              |              |
|     | F. |   | <u> </u>    | · <del></del>                           |                   | -             | <del>-</del> · |              |
|     | Ġ  |   | <u> </u>    |   |                   |               | <del>-</del> · |              |
| ш.  | El | MERGENCY CART   |             |   |                   | ·             |                |              |
|     | A. | I   |             |   | `                 |               |                | see last pai |
|     | В. |   | سمي         |   |                   |               |                |              |
|     | C. | No unauthorized formulary or non-formulary medications? (05-05;   | . <u> </u>  | <del></del>                             |                   | ·             |                |              |
|     | ъ  | 25-05; 60-05)   |             | ,                                       |                   |               |                | . 1          |
|     | E. | All medications labeled correctly? (15-10; 40-10)  Medications properly stored when not in use? (75-15; 15-10; 60-05) |             |   | <del></del> ·     |               |                | AH YOU ROUTH |
|     | F. | Cart properly sealed or secured? (15-10)  |             |   |                   | . •           | · 1            | terde        |
| IV. | RE | FRIGERATORS   |             |   |                   | •             |                |              |
|     | A. |   | · -         | <del></del> .                           |                   | . —           | -              | `            |
|     | •  | maintained between 36°-46°F as evidenced by documentation on a  |             |   |                   | <del>-,</del> |                |              |
|     |    | daily temperature log? (15-10) Temperature: 5 C   | · · · · · · |   |                   | •             |                | 6 31 R       |
|     | В. | Refrigerators clean and orderly with monthly defrost schedule posted and maintained? (15-10)                          |             |   |                   |               | Ē              | eleast tear  |
|     | C. | Supplemental feedings dated and covered?(15-10)   |             |   | <u>1</u>          |               | •              |              |
|     | D. | Foods limited to medical adjuncts? (15-10)  | <del></del> | <del></del> :                           | · <del>•</del> •· |               | _              |              |
|     | E, | Appropriate medications stored in the refrigerator? (15-10)   |             | •                                       |                   |               | ·              |              |
|     | F. | All medications labeled correctly to include entry date and initials on   | · <u></u>   |   |                   |               | _              |              |
|     | _  | all opened vials and bottles? (30-10)   |             |   |                   |               |                | <del></del>  |
|     | G. | Medications not expired? (15-10;15-30)  | <u> </u>    |   |                   |               | (              | <u>D</u>     |
|     | H. | Refrigerators equipped with locking system for storage of controlled drugs?   | <u>~</u>    |   |                   |               |                |              |

|   |                   |             |                 |                     | <u> </u>                                |
|---|-------------------|-------------|-----------------|---------------------|---|
| CRITERIA  | COMPLIANT         | PROBLEM     | REPEAT          | O<br>NOT APPLICABLE | OMMEN                                   |
|   | -                 | ·           | •               | CABLE               |   |
| V. CONTROLLED SUBSTANCES  |                   |             |                 | ,                   |   |
| <ul> <li>CONTROLLED SUBSTANCES</li> <li>A. All controlled substances properly secured? (20-10)</li> <li>B. Keys to controlled substances maintained by the nurse in charge or the licensed designated/permitted/certified agent only? (20-10)</li> <li>C. Perpetual inventory is maintained? (20-15)</li> <li>D. Damaged, contaminated or unusable portions of controlled substances recorded correctly and quarantined for proper disposition? (15-30; 20-10; 20-15)</li> <li>E. Shift change count verification properly documented with nurse signatures?</li> <li>F. Administration records complete and current?</li> <li>1. All records properly signed and correct? (20-15)</li> <li>2. Inventory correct? (20-10; 20-15)</li> <li>G. Bulk stock records complete and current?</li> <li>1. DEA-222 forms complete? (20-15)</li> <li>2. Computer shipping documents complete? (20-15)</li> <li>3. Inventory correct? (20-15)</li> <li>H. Drug records available and properly maintained for three years? (20-15)</li> <li>I. Annual inventory readily available and current and maintained indefinitely? (20-15) Date:</li> <li>J. Unit destruction records complete and available, including the date</li> </ul> |                   |             |                 | 30.                 | - Dego                                  |
| completed/mailed? (15-30)  K. Incident reports (e.g., loss, theft, tampering) submitted in accordance with policy? (20-15)  L. Copy of weekly controlled substances inventories [Bulk stock (HO-116) and/or administration stock (HSA-4)] sent to the pharmacy monthly? (20-15)  M. Controlled substances inventory check of bulk stock (i.e., closed stock).   |                   |             |                 | 2                   |   |
| Bulk/Closed Stock Item  | Count of          | n Records   |                 | A sadia             | Count                                   |
| AMP w/ codeine eliver   |                   | (164ca      |                 | Audit<br>Q          | N (100)                                 |
| Darwert-N   | 17 (              | 1           | <del>``</del> . | 170                 | )<br>)                                  |
| About the date take   | <del>Nemmey</del> | 1           | <del></del>     |                     | of tight                                |
| MSD4 ER 80W tals  | 10                |             | _               | 10                  | *************************************** |
| MSDy EA 15H Labs  | 8                 |             | •••••           | <u>_10.</u>         |   |
| Mosphere elikus   | 25                |             | <del></del> .   | 20                  |   |
|   | -                 | <del></del> | _               |                     |   |
|   |                   |             | <b></b>         |                     | <del></del>                             |

| <b>C</b> . | RIT      | ERIA  | COMPLIANT      | PROBLEM                               | REPEAT        | NOT APPLICABLE | COMMENT                                 |
|------------|----------|---|----------------|---------------------------------------|---------------|----------------|---|
|            |          | N. Controlled substances inventory check of administration stock (i.e., open stock).  | •              | , , , , , , , , , , , , , , , , , , , |               |                |   |
|            |          | Administration/Open Stock Item  | Count on       | .Record                               | s             |                | Audit Count                             |
|            |          | Marphore Coy elmar  | L              |                                       | -             |                | I.                                      |
|            | •        | anshas la apple   |                |                                       | _             |                | <u> </u>                                |
|            | -        | Barrast N   | <u> </u>       |                                       | <del>`</del>  |                | 3                                       |
|            |          |   | ····           |                                       |               |                | 47                                      |
|            |          | APAP w/ coderne fallo   |                | <u> </u>                              |               |                | 2)                                      |
|            | -        | MSDY 194 ER tobs  | <u>id</u>      | -                                     |               |                | 14                                      |
|            |          |   |                |                                       |               |                |   |
|            |          |   |                |                                       |               | - '            | 1                                       |
|            | _        |   |                | _                                     |               | •              |   |
|            | . –      |   |                |                                       |               | ٠ -            |   |
|            | _        |   |                | · ·                                   | <u> </u>      | -              | •                                       |
|            | ,,,      | •   |                |                                       | _             | _              | *************************************** |
| VI.        |          | EPORTS - The following reports are completed and current.   | •              |                                       | ••            |                | •                                       |
| *          | A.<br>B. |   | <del></del>    |                                       | _: <u> </u>   |                |   |
|            | C.       |   | <del>/</del> - | <del>-</del> ·                        | <del>-</del>  |                | <del></del>                             |
| *          | D,       |   | <del>-</del> - |                                       | - —           | <b>-</b> ·     | ····                                    |
|            |          | previous month received at the pharmacy? 75-15)   |                |                                       |               |                |   |
| *          | E.       | , ————————————————————————————————————  | <u> </u>       |                                       |               |                |   |
|            |          | administration stock HSA-4)? Inventories received monthly at the pharmacy?  |                |                                       |               | _              | •                                       |
|            | 17       | (20-15)   |                |                                       |               |                | •                                       |
|            | F.       | Quarterly Facility Pharmacy Audit Report? (75-15)  Log indicating removal of stock medications for administration maintained? | <del></del>    |                                       |               |                |   |
|            | u.       | (40-10)   | <u> </u>       | <del>.</del> —                        | - <del></del> |                |   |
| ı          | Re       | ports must be sent to the pharmacy monthly.   |                |                                       |               |                |   |
| /II.       |          | HER RECORDS   |                |                                       |               |                |   |
|            |          | Practitioner has initialed the "print pass" for all orders entered into   | /              |                                       |               | 20             | dri begree                              |
|            |          | the computer system by personnel other than the prescriber? (40-10)   | /              |                                       |               |                | • .                                     |
|            | В.       | Initialed "print pass" maintained for at least 90 days? (40-10)   | <del></del>    |                                       |               | <u>50</u>      | atrus into                              |

## ADDITIONAL COMMENTS AND SUGGESTIONS:

- Pill wholow presonnel need a direct-line of communication with medical staff to address concerns
- . Meeting should be hedd with to all pill window staff to address convens. - usy daysh beaut bosses for 49-cot
  - Wiserk MANZ
  - EMR training (
  - fining pay goors of one bill rapidors - checking made received against munitest
  - Acecobic stock manufist
  - duplicate address on FORULS
  - . shuft expectations
- 3 entitled belowed in unsern expertention
- not all of the controlled substancy DEA thems I mantests were available the inspection
  - · Crash cart-

consider tobelong areas in each drawer fee each item with par levels

- 4 entre amonara inhabits without exp. date
- ? Nextense 50 ce yearyes instead of one
- He injection instead of methyl preda solone in drawer
- 2 bottles of 10Th instead of one
- -5 poss of p200 2001 natery of one and our IS pas - 1 pot of word 2004 pot

| : on the old of the order   |               |
|-----------------------------|---------------|
| AMUAN 8 mals                | ·             |
| tyleno1# 74 tab= 74         | •             |
| del by Trials               | FISHER-100137 |
| m1804 mj. 19 11911 19       |               |
| Darubcet-10 le 2 talon to z | olune         |

### **UTMB Correctional Managed Care**

### <u>Wynne Unit</u>

To: Dick Cason, M.S., R.Ph. Date: May 22, 2006

From: Kim Roddey, RN/CNM Subject: Pharmacy Audit

1. Section IA.7&8 – Metric/ apothecary equivalents chart, poison center phone number and one card policy posted.

<u>Deficiency:</u> No metric list posted in pharmacy.

<u>Corrective Action Plan:</u> Metric/Apothecary equivalents chart, poison center phone number and one card policy to be obtained and posted in ER.

2. Section III A - (Emergency cart) Required drugs and appropriate levels maintained? (60-05).

<u>Deficiency:</u> 4 extra ammonia inhalants, 1 extra Dextrose 50cc, HC inj instead of methylprednisolone, 1 extra bottle of NTG, 1 extra bag of D5W,

Corrective Action Plan: Will remove excess medications and maintain required levels of each drug on the crash cart.

3. Section III D - All medications labeled correctly? (13-10;-0-10).

<u>Deficiency:</u> Ativan not in refrigerator.

<u>Corrective Action Plan:</u> Ativan will be disposed of and replaced. New lock box ordered for refrigerator storage of this medication.

4. Section IV G - Medications not expired

<u>Deficiency:</u> Pegasys in nursing station refrigerator expired.

<u>Corrective Action Plan:</u> Appropriate measures will be taken as related to the proper return process of expired medications to the regional pharmacy.

### 5. Section V. G1-3 Bulk stock records complete and current?

<u>Deficiency:</u> Not all of the controlled substance DEA forms and manifests were available for inspection.

<u>Corrective Action Plan:</u> Duplicate binders (one from pharmacy and one from NM office) will be combined and stored in the pharmacy for easy accessibility.

### 6. V. G.3 Inventory correct?

<u>Deficiency:</u> Depotestosterone measured according to bottles, not volume.

<u>Corrective Action Plan:</u> Depotestosterone vials marked according to # of milliliters. Staff inserviced on the process of subtracting used ml from total.

### Addendum:

Auditor felt the need for the pharmacy staff to have a direct line of communication with the medical staff to address concerns. Their direct line of communication normally would be the Assistant Nurse Manager. This position is currently vacant. The staff has been told they can contact Ms Roddey anytime by email or phone. Another option for them was explained as contacting Ms Rodriguez, Administrative Associate who will then contact Ms Roddey if needed.

An effort will be made to include the pharmacy staff in monthly meetings to address their concerns.